



Internal Quality Assurance Cell (IQAC)

S.D. Jain Girls' College

Dimapur: 797112: Nagaland

Affiliated to Nagaland University and recognized by the UGC u/s 2.F and 12(B)

NAAC Accredited Grade-C

Ph. 230230 Website: sdjaingirlscollege.com

No.: IQAC-M/20210206

Minutes of the Meeting held on 6th Feb 2021 at 10:00 am

Agenda:

1. Permanent Affiliation of Hons Subject.
2. AQAR 2nd Cycle
3. Applying for M.Com Course.
4. Appointment of Assistant Professor in Commerce.
5. Action taken report.
6. Constitution/Bye-law of different committees.
7. Online/ offline teaching

Members Present:

Sl.No.	Name	Signature
1	Mr. K.C.Rout	
2	Mr. N.R.Deka	
3	Dr. Sant Kumar Gupta	
4	Dr. Dalia Bhattacharjee	
5	Dr. Dinesh Sarmah	
6	Mr. Moia Rongpie	
7	Ms. Bendangmongla	
8	Ms. Leena Lotha	
9	Ms. Meribeni	
10	Mr. Farooque A Laskar	
11	Mr. Binay Shankar Singh	



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The following points were discussed and decisions were taken:

1. Permanent Affiliation of Hons Subject.

Due to Pandemic the University unable to send the inspection team to the college. University is likely to send the inspection team for the permanent affiliation of Honours subjects as per the communication received by the Principal.

2. AQAR 2nd Cycle

For AQAR 2nd cycle the work assigned to the IQAC member and other faculty members.

- i. Criteria I = Dr. Dalia
- ii. Criteria II = Ms. Ovungbeni
- iii. Criteria III = Dr. Dinesh Sarmah
- iv. Criteria IV = Mr. A.K. Mishra
- v. Criteria V = Ms. Watila
- vi. Criteria VI = Mr. Moia
- vii. Criteria VII = Mr. N.R.Deka

Based on the suggestion received from NAAC- AQAR 1st cycle, it was decided to constitute the committee for diploma and add-on courses and submit report to the undersigned on or before 6th March 2021. The following members were selected:

1. Dr. Dinesh Sarmah
2. Ms. Ovungbeni
3. Ms. Watila



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3. Applying for M.Com Course.

It was unanimously decided to apply for the M.Com course this year and all the formalities to be taken up by the Principal.

4. Appointment of Assistant Professor in Commerce

It was decided to appoint Assistant Professor in Commerce on contractual basis for this session for replacement of Late Shri Samir Das, Assistant Professor in commerce due to sudden demise. Besides, it was also decided to appoint one part time teacher for Sociology subject.

5. Action taken report

Action taken report (ATR) to be uploaded in the college website.

6. Constitution/Bye-law of different committees

The Convenors of various Cells and committees who have not submitted should prepare draft constitution and place before the IQAC on or before 15th March 2021 to the undersigned.

7. Online/ offline teaching


It was unanimously decided to have on-line and off-line classes simultaneously. The Faculty member should be ready to give service other than the stipulated time both for off-line and on-line classes.

Place: S. D. Jain Girls' College, Dimapur

Dated: 6th Feb 2021


Dr. Sant Kumar Gupta
Co-ordinator
IQAC

Coordinator
IQAC
S.D.Jain Girls' College
Dimapur : Nagaland


Shri K.C. Rout
Principal
S.D.Jain Girls' College
PRINCIPAL
S. D. JAIN GIRLS' COLLEGE
DIMAPUR - 797112