



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

**S.D. JAIN GIRLS' COLLEGE**

**DIMAPUR: 797112: NAGALAND**

Affiliated to Nagaland University and recognized by the UGC u/s 2.F and 12(B)

NAAC Accredited Grade-B (SECOND CYCLE)

Ph. 230230 Website: [www.sdjaingirlscollege.com](http://www.sdjaingirlscollege.com)

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No.: IQAC-M1/20250313

Dated: 13<sup>th</sup> March 2025

### **AGENDA OF THE MEETING**

- Introduction of 4<sup>th</sup> year Under Graduate programs (FYUGP)
- Preparation of AQAR for 2023-24
- Issue of irregular students
- Timing for Annual Day for the session 2025-26
- Apply for permanent affiliation in Education, History, Political Science, Sociology and Hindi
- Any other issue not included in the agenda



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### **MEETING MINUTES:**

#### **The following points were discussed and decisions were taken:**

1. The deadline to be ready with AQAR would be by the 1<sup>st</sup> week of June 2025. The distribution of responsibilities regarding various criteria was also decided as:  
**Criteria-I:** Curricular Aspect by Dr. Dalia Bhattacharjee  
**Criteria-II:** Teaching, Learning and Evaluation by Mrs. Bendanmongla and Miss Sanjano  
**Criteria-III:** Research, Innovation and Extension by Dr. S K Gupta  
**Criteria-IV:** Infrastructure and Learning Resources by Mr. Yantsomo  
**Criteria-V:** Student Support and Progression by Mr. Raju Deb  
**Criteria-VI:** Governance, Leadership and Management by Mrs. Imsuienla and Mrs. Lily  
**Criteria-VII:** Institutional Values and Best Practices by Mr. N R Deka.  
Day 20<sup>th</sup> April is the date for submission of report of the given criteria. Whenever report is submitted it should be with valid proof.
2. Like a fee coupon, a leave records sheet would be given to the students at the time of admission as suggested by IQAC Co-ordinator. From next session it would be functional. It was decided to prepare a structure for entering leave records.
3. Timing for Annual Day 2025 was not fixed but it was suggested to be celebrated before the Summer Break.
4. It was decided to apply for the 4<sup>th</sup> year Honour course in all subjects other than Hindi and Sociology and Honours with Research in Economics, English and Commerce.
5. Fee structure shall remain the same as for now.
6. Routine adjustment will be done as per requirement.
7. Decided to apply for permanent affiliation in Education, History, Political Science, Sociology and Hindi.

**Place:** Principal office, S. D. Jain Girls' College, Dimapur

**Dr. Dinesh Sarmah**

Co-ordinator  
IQAC

**Shri K.C. Rout**

Principal  
S. D. Jain Girls' College