# Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **S. D. JAIN GIRLS' COLLEGE** |
| Name of the head of the Institution | **Kirtichandra Rout** |
| Designation | **Principal(in-charge)** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **03862-232754** |
| Mobile no. | **9862042555** |
| Registered Email | **sdjgc1993@gmail.com** |
| Alternate Email | **sdjgc1993@yahoo.in** |
| Address | **S.D.JAIN GIRLS' COLLEGE, JAIN TEMPLE ROAD** |
| City/Town | **DIMAPUR** |
| State/UT | **Nagaland** |
| Pincode | **797112** |

| **2. Institutional Status** | |
| --- | --- |
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Women** |
| Location | **Urban** |
| Financial Status | **Self financed and grant-in-aid** |
| Name of the IQAC co-ordinator/Director | **Dr. Sant Kumar Gupta** |
| Phone no/Alternate Phone no. | **03862230230** |
| Mobile no. | **9436013686** |
| Registered Email | **sant.k.gupta@gmail.com** |
| Alternate Email | sant_gupta@yahoo.com |

## **3. Website Address**

| Web-link of the AQAR: (Previous Academic Year) | [http://www.sdjaingirlscollege.com/UploadedFiles/Media/S._D._JAIN_GIRLS_COLLEGE_SSR.pdf](http://www.sdjaingirlscollege.com/UploadedFiles/Media/S._D._JAIN_GIRLS_COLLEGE_SSR.pdf) |
| --- | --- |
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | [http://www.sdjaingirlscollege.com/UI/Calendar.aspx](http://www.sdjaingirlscollege.com/UI/Calendar.aspx) |

## **5. Accrediation Details**

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| --- | --- | --- | --- | --- | --- |
| | | | | Period From | Period To |
| **1** | **C** | **1.53** | **2019** | **28-Mar-2019** | **28-Mar-2024** |

| **6. Date of Establishment of IQAC** | **08-Sep-2018** |
| --- | --- |

## **7. Internal Quality Assurance System**

| Quality initiatives by IQAC during the year for promoting quality culture | | |
| --- | --- | --- |
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |

| | | |
|---|---|---|
| AWARENESS CUM PLACEMENT PROGRAM | 26-Feb-2020 1 | 39 |
| AWARENESS CUM RECRUITMENT PROGRAM | 25-Feb-2020 1 | 31 |
| E-WASTE MANAGEMENT | 17-Feb-2020 1 | 89 |
| CAREER COUNSELLING CUM AWARENESS PROGRAM | 24-Jan-2020 1 | 33 |
| EXCURSION/ STUDY TOUR | 03-Jan-2020 10 | 46 |
| CAREER COUNSELLING CUM AWARENESS PROGRAM | 12-Sep-2020 1 | 63 |
| NSE IPFT | 10-Sep-2019 1 | 82 |
| YOGA DAY | 21-Jun-2019 1 | 100 |
| [View File](#) | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| S.D.JAIN GIRLS' COLLEGE | GRANT IN AID | STATE GOVT. | 2020 365 | 160000 |
| [View File](#) | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | [View File](#) |
| **10. Number of IQAC meetings held during the year :** | **2** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | [View File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |
| **12. Significant contributions made by IQAC during the current year(maximum five bullets)** | |

- The IQAC ensures that the college maintains a consistently good academic record. For proper improvement of academic standards the IQAC monitors teaching and student performance. Feedback is regularly taken to facilitate the process. As an advisory body the IQAC offers suggestions for development of the teaching learning process, infrastructure and in many other fields related to the college.
- The IQAC ensures a regular attendance of students and teachers round the year. The IQAC inspects and tries to improve college infrastructure. The IQAC ensures that students' grasp over all areas of curriculum through periodical assessments.
- Departments are encouraged to regularly hold Tutorial and special classes to address the specific needs of students. • The IQAC regulates the arrangements for holding seminars, workshops etc. by individual departments to upgrade the knowledge base of the students.

[View File](#)

## 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
| --- | --- |
| To provide an orientation programme to the students. | Orientation programme was conducted in the beginning of the year and students were briefed about the various activities and facilities of the college. |
| Celebration of national importance days | National importance days celebrated |
| Continuous and comprehensive evaluation of students by conducting tests, assignments, seminars, skill development activities etc. | Regular and periodic tests and assignments were conducted and internal assessment marks were recorded. |
| To purchase more books and journals | Various new books and magazine were purchased. |
| Continuation of Mentor system | Mentor system is continued to help the students to set their academic targets. |
| Participation in inter collegiate fests competitions | 30 students of the department of commerce participated in inter-collegiate competitions and won prizes |
| Encouragement to sports activities | Students participated in sports events organized by college. |
| Additional Wi-Fi facility in the college | Successfully installed 2 additional free Wi-Fi facilities for the access to staff and students. |
| Construction of Toilets | Existing toilets have been upgraded. |
| Construction of conference room | New construction of conference room with all the facilities |
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| | |
| --- | --- |
| **14. Whether AQAR was placed before statutory body ?** | No |

| | |
|---|---|
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **Yes** |
| Date of Visit | **23-Mar-2019** |
| **16. Whether institutional data submitted to AISHE:** | **Yes** |
| Year of Submission | **2020** |
| Date of Submission | **06-Feb-2020** |
| **17. Does the Institution have Management Information System ?** | **Yes** |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | **Data is being collected on several parameters such as teachers, students enrolment, programmes, examination results, feedback etc. To provide information and decision support to universities. Due to pandemic classes conducted online through google suite.** |

## Part B

## CRITERION I – CURRICULAR ASPECTS

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

**The affiliating university provides details of the Course and guidelines relating to curriculum, model questions and others to be given to the teaching faculty. The IQAC members deploy action plans for effective Implementation of the curriculum prescribed by the Nagaland University. At the beginning of every academic session the college prepares the Academic calendar, publishes the prospectus and syllabus, and prepares class routines and details of activities and co-curricular activities. For the effective delivery of the curriculum, lectures are planned to be integrated with regard to materials, group discussions, seminars, assignments, presentation of papers, use of audio-visual aids as far as possible. Besides, the college organizes field-trips and educational tours to give exposure to the students.**

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| **0** | **0** | **Nil** | **0** | **0** | **0** |

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|

| Nill | 0 | Nill |
|------|---|------|
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| Nill | nil | Nill |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certificate | Diploma Course |
|---|---|---|
| Number of Students | 0 | 0 |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| nil | Nill | 0 |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BCom | MAJOR | 85 |
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| Feedback form is physically collected from different stakeholders such as the students, alumni and teachers. Analysis of the feedback form is made to gauge student performance, faculty performance in every semester, utilization of infrastructure and requirements for quality enrichment. The feedback data received is presented to the Principal and Managing Body for necessary action and implementation. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|

| BA | english | 80 | 59 | 45 |
|---|---|---|---|---|
| BA | economics | 50 | 43 | 30 |
| BA | education | 50 | 63 | 46 |
| BA | history | 50 | 56 | 48 |
| BA | political science | 50 | 59 | 47 |
| BA | general | 90 | 82 | 73 |
| BCom | major | 100 | 107 | 94 |
| BCom | general | 20 | 82 | 73 |

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## 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2019 | 1068 | 0 | 29 | 0 | 29 |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 29 | 15 | 27 | 1 | Nill | Nill |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In S.D.Jain Girls' College there are mentors who are in charge for certain sections of students for the welfare of the students. The mentors are provided access to the profile of the students and also to their contact details. Generally, the mentors provide encouragement, motivation and counselling support. Mentors help greatly in identifying diversity in terms of learning challenges as well. They provide first hand support to the students with difficulties and give relevant inputs to subject teachers to help the subject teachers to be more effective in handling these students. The mentor also provide additional support in terms of providing career guidance. Mentors also guide students during their during their projects works. Mentors who are in charge of students generally work with students who share common curricular or extra curricular interest. All mentors have direct access to the principal and vice principal. Mentors are authorized to report any challenge immediately and seek resources required. Mentors also maintain records of the students progress. The mentorship in S.D.Jain Girls' College is where teacher-students bonds for a life time gets developed. These mentors play the role of a caring adult and offer themselves as role-models. Especially in the context of students who come from broken or conflicted family, the significance of the role played by these teachers, going beyond what is their routine job as teachers, cannot be overstated.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| 1068 | 29 | 1:37 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| --- | --- | --- | --- | --- |
| 0 | 0 | 0 | 0 | 3 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| --- | --- | --- | --- |
| Nill | Nill | Nill | nil |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination |
| --- | --- | --- | --- | --- |
| Nill | nil | Nill | Nill | Nill |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The University changed the evaluation procedure from Annual to Semester System in the year 2012 and the college adopted the same. Under this system, internal assessment constituted 30 of the mark which is accumulated on the basis of the performance of the students on three different parameters. The university having given the liberty to the college to choose the internal assessment methods, the college decides the following- written test to evaluate students learning skills, comprehension and knowledge based on assignment/project writing to evaluate students writing skills and research ability and presentation to evaluate the verbal articulation skills of the students. This assessment is a continuous process which is spread throughout the span of a certain semester culminating in the end semester exams. Only those students who qualify in both the internal assessments and having fulfilled attendance norms percentage are allowed to write the end-semester exams. The college has introduced the following initiatives: Schedule for internal assessment is prepared and notified at the beginning of every semester. Monthly attendance percentage of every individual student is notified in the subsequent month to help the students keep updated with their actual attendance position in relation to the cut off. To ensure that the quality of evaluation is optimized the answer scripts after being evaluated by the examiners are scrutinized and by the head of the departments (HODs) before being put-up tabulation for the onward submission of the same to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar of an affiliated college is constrained by the annual calendar prepared by the university, whether it is about assessments or about completion of the course. However, the college has tried to introduced several additional aspects of learning including celebration of special days, Annual

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://sdjaingirlscollege.com/UploadedFiles/Media/Course-Structure-Old.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| BCOM | BCom | GENERAL | 23 | 8 | 34.78 |
| BCOM | BCom | HONOURS | 131 | 89 | 67.97 |
| BA | BA | GENERAL | 115 | 80 | 69.57 |
| BA | BA | EDUCATION | 32 | 30 | 93.75 |
| BA | BA | ECONOMICS | 31 | 28 | 90.32 |
| BA | BA | POL. SCIENCE | 33 | 32 | 96.97 |
| BA | BA | HISTORY | 25 | 22 | 88.00 |
| BA | BA | ENGLISH | 76 | 61 | 80.26 |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://sdjaingirlscollege.com/UploadedFiles/Media/FEEDBACK-FROM-STUDENTS-ABOUT-TEACHING-AND-CURRICULUM.pdf

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Nill | 0 | 0 | Nill | Nill |

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## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| 0 | 0 | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|

| 0 | 0 | 0 | Nill | 0 |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 | Nill |

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## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| 0 | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| Nill | 0 | 0 | 0 |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| Economics Department | 1 |

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| nil | Nill | Nill | Nill | Nill | Nill | Nill |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| nil | Nill | Nill | Nill | Nill | Nill | Nill |

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|

| Presented papers | Nill | 1 | Nill | Nill |
|---|---|---|---|---|
| | | View File | | |

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| BEST OUT OF WASTE | S.D.JAIN GIRLS COLLEGE | 3 | 21 |
| SWACH COLLEGE ABHIYAN | DEPARTMENT OF HISTORY, S.D.JAIN GIRLS COLLEGE | 5 | 50 |
| STANDING WITH ENVIRONMENT | DIMAPUR MUNICIPAL COUNCIL | 3 | 8 |
| YOGA DAY | PATANJALI YOG SAMITI, DIMAPUR | 3 | 100 |
| | | View File | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| nil | Nill | Nill | Nill |
| | No file uploaded. | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| YOGA DAY | PATANJALI YOG SAMITI, DIMAPUR | yoga | 3 | 100 |
| | No file uploaded. | | | |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| nil | Nill | Nill | Nill |
| | No file uploaded. | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact | Duration From | Duration To | Participant |
|---|---|---|---|---|---|

| details | | | | | |
|---|---|---|---|---|---|
| nil | Nill | Nill | Nill | Nill | Nill |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| nil | Nill | Nill | Nill |

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 22.83 | 22.83 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added |
| Classrooms with Wi-Fi OR LAN | Existing |

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| nil | Nill | Nill | 2021 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 2608 | 147960 | 3 | 1215 | 2611 | 149175 |
| Reference | 38 | 36100 | Nill | Nill | 38 | 36100 |

| | | | | | | |
|---|---|---|---|---|---|---|
| Books | | | | | | |
| Journals | 7 | 1500 | Nill | Nill | 7 | 1500 |
| Weeding (hard & soft) | 10 | 1500 | Nill | Nill | 10 | 1500 |
| Others(s pecify) | Nill | Nill | 204 | 18000 | 204 | 18000 |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| nil | Nill | Nill | Nill |

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## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 11 | 0 | 11 | 1 | 0 | 11 | 0 | 100 | 0 |
| Added | 10 | 0 | 10 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 21 | 0 | 21 | 1 | 0 | 11 | 0 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

**100 MBPS/ GBPS**

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| nil | Nill |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| Nill | 0 | Nill | 0 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical and academic facilities including classrooms, seminar halls, computer, etc. are made available for all the students and staffs. Classrooms have whiteboards and CCTV installed which are utilized regularly by the students and staff. The seminar room is also made available for other

organizations during holidays and after classes. Maintenance is done on a daily basis. The maintenance and cleaning of the class rooms are done with the efforts of the multi task Staffs. We also have vendors with us for taking care of Electric and Plumbing works. The college has adequate number of computers and internet connections and the utility software are installed and updated as and when required. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. Ten computers are installed with internet in the library for the students. One Computer are installed in the library for the faculty for preparing teaching slides for their ICT enabled teaching in the class rooms. All these computers are well maintained and being repaired as and when required by the vendor registered with the institute. The college website is maintained and updated regularly by the Principal. The maintenance of generator is regularly done with its company persons as and when required. The water tanks are being cleaned regularly. 1 RO system for pure drinking water facility are maintained. All the fire equipment are regularly upgraded as and when required by the local party.

http://www.sdjaingirlscollege.com/UI/Gallery.aspx

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | 0 | 0 | 0 |
| Financial Support from Other Sources |  |  |  |
| a) National | 0 | 0 | 0 |
| b)International | 0 | 0 | 0 |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| CAREER GUIDANCE AND COUNSELLING SESSION | 16/03/2019 | 34 | S.D.JAIN GIRLS COLLEGE |
| INTER SCHOOL COLLEGE COMPETITION | 25/05/2019 | 15 | DIMAPUR MUNICIPAL COUNCIL |
| YOGA DAY | 21/06/2019 | 100 | Patanjali yog samiti, dimapur |
| NSE IPFT"SPREEDING AWARENESS THROUGH EDUCATION | 10/09/2019 | 82 | NSE-IPFT-Investor Awareness programs (Mr. Pratyush Bhaskar, Business Jouranlist trainer) |
| CAREER COUNSELLING CUM AWARENESS PROGRAM | 12/09/2019 | 63 | Hosptiality Management-North East India |
| View File | | | |

**5.1.3** – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|------|--------------------|-----------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------|----------------------------|
| Nill | 0 | 0 | 0 | 0 | 0 |

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|---|

**5.1.4** – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 0 | 0 | 0 |

## 5.2 – Student Progression

**5.2.1** – Details of campus placement during the year

| On campus | | | Off campus | | |
|-----------|---|---|-----------|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| nil | 0 | 0 | Nill | 0 | 0 |

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|---|

**5.2.2** – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|------|---------------------------------------------------|--------------------------|---------------------------|----------------------------|-------------------------------|
| Nill | 0 | 0 | 0 | 0 | 0 |

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|---|

**5.2.3** – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|------------------------------------------|
| Nill | 0 |

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**5.2.4** – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
| Competition on waste management | College | 89 |
| Commerce fest | College | 200 |
| College annual day | College | 900 |
| Teachers day | College | 500 |
| Annual college sports | College | 400 |
| [View File]() | | |

**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|------|------|------|------|------|------|
| 2019 | nil | National | Nill | Nill | Nill | Nill |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

The student body of the college is labelled as students' welfare council in 2019, the students' welfare council with the Principal, who is also the president of the council along with general secretary and students members attended a programme on leader's motivational talk organised by the Dimapur Naga student. The student welfare council also attended the silver jubilee celebration of college.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college had registered alumni association though it activities is limited to the welfare of college, get together and taking part in college cultural activities.

5.4.2 – No. of enrolled Alumni:

140

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college managing board delegates authority and provide operational autonomy to the principal and vice principal who in turn delegates it to the various department and cells. Every department enjoy freedom and authority without much interference so long as they reach the over all institutional goals. The college also promote participative management. Each department are given complete academic autonomy to decide their own plan strategies regarding their curricular and academic assignment. Different committees and cells have been created to meet the needs of the students and institution. Consultative meetings are conducted to collect feedbacks from students, alumni , parents, guardians, governing body etc., by the principal, staff and faculty and are incorporated.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|---|---|
| Examination and Evaluation | The examination evaluation are conducted as per university instruction in addition to regular class test examination. The evaluation is also done through different means like oral test, group discussion, seminars etc., internal examination, remedial test etc. |
| Research and Development | Some of senior professors has done research work in their own respective department subject. |
| Library, ICT and Physical Infrastructure / Instrumentation | we have wall stocked library with sufficient books. The college also provide free Wi-Fi facilities for both the staff and the students, access to ejournals. The new library building is an added feature which will enhance the book bank, library space arrangement and technological infrastructure. |
| Human Resource Management | human resource management deals with issue related with employees such as hiring, training, development, compensation, motivation, communication and administration. |
| Industry Interaction / Collaboration | As part of project the teachers encourage the student to visit various industries located in and around d dimapur for field study. |
| Curriculum Development | The curriculum followed in the college is as per provided by the Nagaland University |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Nill | nil |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| 2019 | nil | nil | nil | 0 |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the | Title of the | From date | To Date | Number of | Number of |
|---|---|---|---|---|---|---|

| | professional development programme organised for teaching staff | administrative training programme organised for non-teaching staff | | | participants (Teaching staff) | participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| 2019 | nil | nil | Nill | Nill | Nill | Nill |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Nill | 0 | Nill | Nill | 0 |

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| 29 | 29 | 16 | 16 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| EPF, | EPF,ESI | nil |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<div align="center">nil</div>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| nil | 0 | 0 |

<div align="center">No file uploaded.</div>

6.4.3 – Total corpus fund generated

<div align="center">0</div>

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | No | Nill |
| Administrative | No | Nill | No | Nill |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<div align="center">nil</div>

| 6.5.3 – Development programmes for support staff (at least three) |
|---|
| nil |

| 6.5.4 – Post Accreditation initiative(s) (mention at least three) |
|---|
| nil |

6.5.5 – Internal Quality Assurance System Details

| | |
|---|---|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2019 | CAREER GUIDANCE AND COUNSELLING SESSION | 16/03/2019 | 16/03/2019 | 16/03/2019 | 34 |
| 2019 | INTER SCHOOL COLLEGE COMPETITION | 25/05/2019 | 25/05/2019 | 25/05/2019 | 15 |
| 2019 | YOGA DAY | 21/06/2019 | 21/06/2019 | 21/06/2019 | 100 |
| 2019 | NSE IPFT"S PREEDING AWARENESS THROUGH EDUCATION | 10/09/2019 | 10/09/2019 | 10/09/2019 | 82 |
| 2019 | CAREER COUNSELLING CUM AWARENESS PROGRAM | 12/09/2019 | 12/09/2019 | 12/09/2019 | 63 |
| [View File](#) | | | | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| 0 | Nill | Nill | Nill | Nill |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| nil |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| **Physical facilities** | **No** | **Nill** |
| **Provision for lift** | **No** | **Nill** |
| **Ramp/Rails** | **No** | **Nill** |
| **Braille Software/facilities** | **No** | **Nill** |
| **Rest Rooms** | **No** | **Nill** |
| **Scribes for examination** | **No** | **Nill** |
| **Special skill development for differently abled students** | **No** | **Nill** |
| **Any other similar facility** | **No** | **Nill** |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| **2019** | **Nill** | **Nill** | **Nill** | **Nill** | **nil** | **Nill** | **Nill** |

**No file uploaded.**

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| **Nil** | **Nill** | **nil** |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| **0** | **Nil** | **Nil** | **Nil** |

**No file uploaded.**

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

**nil**

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

**Best Practice No.1 1. Title of Practice: Orientation to Professional courses 2. Goal /Aim: One of the best practices that the institution has endeavored is the invitation of various agencies offering professional courses directing to choose their career aims: • To orient the students for future profession • To help the students to have proper choice of their career. • To develop the quality of professionalism. • To acquaint the students with various professions available to suit their aptitude and potentialities • To develop human qualities. 3. The Context: Our institution being the premier institution offering arts and commerce courses is keen to develop overall personality,**

positive attitude, self confidence and the skills essential for living a successful life. In order to achieve the stated objectives, the institution is constantly in touch with various such agencies or institutions to organize seminars, workshops, campus interviews to orient themselves for living a successful life. Professional in different areas are invited at pre determined schedule to appraise the students about various career opportunities available to them, what are the specific courses they can opt for, what are the various institutions available to cater their needs. 4. The Practice: ? Orientation to Professional courses has become an incorporating part in the teaching learning exercise at the college for which time has been specified in advance. ? Through notice board and circulars students are informed to avail the facility of such activities. ? Each programmes are well supported by LCD projector, audio system and other electronic devices. ? Normally, sessions are divided according to class in order to cater the needs of each and every one. ? Discussion interaction/worksheet and brain storming are the major mode of interaction. Innovations and Best Practices 5. Evidence of success: • Building self confidence among the students. • Get access to the avenues available to them to choose as a career. • Get a platform to develop their skills. • Improves the quality of education. • Parents and guardians show appreciation and support for College initiative. 6. Problems Encountered and Resources Required: • Since those workshops are to be conducted in the normal class hours it affects the normal class activities. Lack of avenues available in the state to practice their skill. Best Practice No.2 1. Title of Practice: Social service Campaign 2. Goal /Aim: One of the best practices that the institution has endeavored is the Social Service Campaign to inculcate the values of benevolence, humanity, magnanimity, sacrifice, altruism and empathy among the students to implement them in future life. Our student's visits different orphanage in and around Dimapur, meets the children residing there, share their feeling and vibes and with extends even monetary ? To inculcate among the students the value of social responsibility. ? To enlighten them about the need of social service. ? To instill among them the readiness to respond to the humanitarian cause. ? To develop the quality of leadership among the students. ? To develop the virtue of compassion, love, cooperation, charity and empathy. 3. The Context: The activities of the Social Service Campaign are the epitome of all educational endeavors. The modern world of characterized by individualism and professionalism have left less space for the people to think about others especially those who needs care and support. Helping someone who is in need is truly a soul feeding experience that helps the students to instill the value of charity, love, compassion and most importantly the sense of belongingness to the society and nation. The nucleus of establishing our college is the charity to the community which finds its manifestations through different social service programme organized by the students round the year. 4. The Practice: Social Service ? Social Service Campaign has become an incorporating part in the teaching learning exercise at the college for which time has been specified in advance. ? Through notice board and circulars students are informed to avail the facility of such activities. ? The Department of education being the path breaker in this endeavor has been percolated to all departments across the streams, Arts and Commerce as the time goes on. ? Each programmes/ campaign are led by the assigned teacher in-charges. In fact it is mandatory for all the faculty members of the department who has organizined the programme. ? The areas of operation are selected in advance and planning for accomplishment made in advance in presence of the participating students. ? Discussion interaction/worksheet and brain storming are the major mode of interaction for ? Suggestions, ideas, views and opinions are invited from the participating students with positive note. ? All their suggestions, ideas, views and opinions are integrated and a resolution and working strategies are prepared. ? Financial requirements are met by the students itself except the situation when the institutional support is deems necessary. 5. Evidence of success: The

success and failure of any programe depends upon the effective leadership, institutional support, students whole heated involvement and co-operation, support of the all the stalk holders and visionary policy and planning. The encouragement and support of the institution for social service in particular which was the nucleus of establishing our college has gone a long way in instilling healthy social habit. Visiting to the orphanage situated in within the Dimapur town every year after the end of both end and even semester examination, sharing time with the orphan children, understanding their feeling, provide stationary, books and stuff is the part of regular exercise. Providing food stuff and cloth to poor and destitute dwell in and around the railway station premises is also a part of regular exercise. The same spirit has been maintained by our alumni Marina Kiho, after being crowned Miss Nagaland stated doing charity work with the prize money she got. It is evident that such endeavor led to • Building leadership qualities among the students. • Generates sense of belongingness to the society. • Get them acquainted with access living conditions of the people and their struggle for survival. • Helping in better utilization of time. Time wasted without any pre occupation utilized in gainful way by involving in social service. • Motivates the students to manage a system of people. • Feel satisfied and to involve in a task that earn blessings and best wishes in return. • Get a platform to develop their skills. • Improves the quality of education. • Parents and guardians show appreciation and support for College initiative. 6. Problems Encountered and Resources Required: Although Social Service Campaign is a soul feeding experience but it needs a lot of resource and dedicated effort on the part of the group leader and the team as well as the support from the prominent personalities and the administration. Mobilization of human resource is a real challenge to accomplish such a missionary endeavor.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sdjaingirlscollege.com/UI/Content.aspx?Page=NAAC-Best-Practices

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

S.D.Jain Girls' College was established to promote collegiate education in arts and commerce subjects among the girls students in Dimapur town in the state of Nagaland and to instill in the minds of such students the feeling which shall give them an all-round personality firmly based in humanitarian and liberal outlook. The objective of the institution is to prepare young girls as responsible citizens for tomorrow and the management spares no means to achieve this goal. The college strives to be an institution of excellence imparting quality education in Arts Humanities and Commerce for Degree courses under the Nagaland University. Many of our students make it to achieve greater heights in several fields such as fashion designing, modelling, aviation hostess, academia, civil services, social and commercial entrepreneurs, political leaders, and social activists. To name some, from amongst the many, Marina Kiho, Miss Nagaland 2018, Vidya Gurung, Advocate- Guwahati High Court, Yolila Sangtam, Ph.D Bengalore University, Manisha Jain, Chartered Accountant, Ajano Nakhro - Air Hostess in Qatar Airways, Prity Agarwal -Company Secretary (CS),Neha Gupta, Komal Kumari, Rashmi Laxmi Singh, Sonika Singh- Advocate and amongst several others. Many of our students are academically well enriched to be employed in many reputed schools and colleges as teachers. In fact, some of them work in our own college in the capacity of teachers and non-teaching staff. The well maintained college neat and clean corridors is a testimony to the fact the both the faculty non-teaching staff and students tirelessly strive towards making their college beautiful. We are proud that our vision of

**"TOWORDS EXCELLENCE IN EDUCATION"** has borne fruit in creating a pool of environment-conscious and socially-responsible citizens who remain spiritually bonded to the college throughout their life.

| Provide the weblink of the institution |
|---|
| http://www.sdjaingirlscollege.com/UI/Content.aspx?Page=NAAC-Institutional-Distinctiveness |

## 8.Future Plans of Actions for Next Academic Year

In a fast changing academic environment the college is well poised to take on future challenges of higher education. The college strives to maintain and sustain standards of teaching-learning, research and innovation which continue to guide curricular and co-curricular thrusts of the college. S.D.Jain Girls' College strives to be an institution of excellence imparting quality education in Arts Humanities and Commerce for Degree courses under the Nagaland University. This is the first women college in Nagaland to start BA and B.Com courses. The future plans of action for the next academic year are as follows introduction of post graduate courses in commerce. Automation of office system and library.